



**Participant Agreement for Summer Exchange Employment in the USA :  
Summer Camps**

Between: **American Camp and Work Experience, a Division of Core Consulting Solutions LLC**

**Address:** One International Boulevard, Suite 400, Mahwah, NJ 07495 (hereinafter: ACAWE)

And:

**Name:** \_\_\_\_\_ (Hereinafter: the Participant)      **Passport number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Whereas ACAWE is recruiting Participants for Summer Camp opportunities in the United States as a designated sponsor of an Exchange Visitor Program of the United States Department of State, identified as No. P-3-10088, and whereas the Participant is interested in participating in this program,  
Therefore, it is agreed that:**

1. **Dates:** This program is for the 2010 Summer Camp Season, the exact departure date to the United States and the specific position to which the Applicant will be assigned will be determined individually and decided only after the Applicant has received a J1 visa from the United States Department of State. The assignment will continue for a period of approximately 63 days, after which time the participant will be allowed to travel within the United States under this program sponsorship for one month after the completion of their assignment.
2. **Job Description:** Participant agrees to perform services to the assigned Employer. ACAWE will agree on the general terms of the role of the Participant at the Camp's facility with the Camp's management. Upon arrival at the Camp's facility Participant will be provided with a specification of duties and responsibilities as determined by ACAWE and the Camp's management.
3. **Job:** The Participant will be considered a member of the Camp's staff and will perform services according to the specific requirements of the Camp's management in a like manner as all other staff members. The Participant is considered on duty at all times except for scheduled days off and free time in accordance with the practices of each position as determined for all staff members in like positions. The position includes housing, with minimal privacy, and meals.
4. **Preparation:** ACAWE or their local representative will provide an orientation program for the Participant that will prepare the Participant for their specific position and for the Program in general. Participation in all orientation programs is mandatory in order to participate in the Program.
5. **Communication** will be primarily via email. Participants are required to check their email regularly in order to receive all information and updates.
6. **Visa:** ACAWE will help coordinate all activities relative to the Visa process. The participant will assume the costs involved in this process (currently \$131 application fee and \$35 Sevis Fee - subject to change at any time by the US Department of State), and will be reimbursed for the cost of the Visa (currently \$166) in addition to his/her stipend, unless otherwise noted. Should the Participant be denied a Visa by the US Department of State, there will be no obligation, financial or otherwise, from ACAWE to the Participant and from the Participant to ACAWE.
7. **Criminal Background Check:** Participant is required to obtain a clean Criminal History Name Check from an approved Government authority as a condition of employment at their expense. ACAWE will assist in the process.
8. **Flight:** Unless otherwise noted, ACAWE will cover the cost of the r/t flight. ACAWE will make arrangements for round trip transportation for the Participant from an International Airport to the United States. Any extensions or changes to the transportation arrangements will be at the Participant's expense.
9. **Transportation within the United States:** Transportation from airport to placement will be arranged between ACAWE and the Camp at the camps expense.
10. **Departure:** The Participant is required to depart the United States upon the expiration of the Participant's involvement in the program or at the end of the allowable stay as accorded by the Department of State to all Participants in this specific program. Failure to comply with this condition will result in ACAWE informing the US Department of State which may result in immediate expulsion from the United States and other consequences including refusal of future travel visas to the United States.
11. **Health Insurance:** ACAWE will provide Basic Health and Sickness Insurance for the program period of 9 weeks. The Participant will also be covered by the Camp's Workmen's Compensation Insurance policy for any job related injuries. All additions to this insurance will be the responsibility of the Participant. ACAWE strongly recommends medical insurance for the duration of your stay in the US.

All other insurance is the responsibility of the Participant. The Participant is required to produce proof of insurance from last day of camp until end of visa or day leaving the USA.

12. **Compensation:** The Participant will receive pay and benefits at the Camp in an amount determined by the experience and position of the Participant. Should the Participant not complete the full term of the assignment, the Participant may be provided with compensation not to exceed the pro rated amount from the number of days counting from the date of the start date of employment to the date of departure. However, before the Participant receives any compensation, ACAWE will recover all of its costs for any monies expended, including but not limited to Airfare, insurance, visa fees, etc. The Participant is not considered an ACAWE employee. Payment will be made in US Dollars.
13. **Supervision:** The Participant is required to fulfill the responsibilities of their assignment and to accept the supervision of their supervisors in all aspects of their presence. Each Participant will have a 24 hour emergency contact number for ACAWE so that ACAWE may provide assistance, as needed, and facilitate communication with direct supervisor if required.
14. **Termination:** Should the Camp decide to terminate the Participant's employment, ACAWE is under no obligation to find the Participant employment with a different Camp. In the case of termination, all expenses involved in transportation, telephone, lodging and meals will become the Participant's responsibility. The Participant will be required to depart the United States immediately as the J1 Visa will be cancelled.
15. The relationship between the Camp and the Participant and all ACAWE clients, former or present, is under the supervision of ACAWE and neither the Camp nor the Participant may enter into any future relationship without the written permission of ACAWE. Should any ACAWE client contact the Participant regarding employment the Participant agrees to immediately inform ACAWE.
16. Participant is aware of the fact that he/she is a representative of his/her home country and carries the moral responsibility to represent their country properly. This responsibility is always in force and includes proper and honorable behavior, appropriate dress code and professional and proper conduct.
17. While residing at the Camp's location, whether on duty or off duty, the Participant serves under the responsibility and authority of the specific Camp to which the Participant has been assigned. ACAWE will be available to assist, however, with all needs that may arise.
18. ACAWE will use its best efforts to find appropriate assignments for the Participant. Should ACAWE be unable to find an appropriate assignment, for whatever reason, ACAWE assumes no responsibility for the Participant and may cancel this agreement immediately and without cause.
19. **Fees:** A non-refundable Registration Fee of **\$50** will be paid by the Participant upon acceptance into the Program. An Acceptance fee of **\$150** will be paid by the Participant upon acceptance into the Program. This amount will cover the cost of insurance, sponsorship of the visa, orientation and management fee.
20. **Withdrawal:** In the event that a Participant withdraws from the program, there is no refund. In the event that the participant is denied a visa by the US Government, ACAWE will refund **\$100** of the Acceptance Fee. In the event that ACAWE fails to offer a placement to the Participant by June 1, 2010 the participant will be able to withdraw from the program with no commitments on his/her behalf and will receive a full refund of the Acceptance Fee (**\$150**)
21. **Jurisdiction:** The venue in any case will be: New Jersey, USA.
22. **All is written:** All arrangements in this contract are obligating for both parties. Any other direction, instruction or arrangement will not obligate without a written remark in this contract or a written agreement signed by both parties.

Participants who complete the Program in a satisfactory manner may be asked to return a second year and will be entitled to appropriate increases in support.

I have read and understand all stated above.

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Name and Signature of ACAWE representative: \_\_\_\_\_

**Date:** \_\_\_\_\_

**If under 21, Parent/guardian signature is required:**

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Date:** \_\_\_\_\_